



**INDIAN COAST GUARD REGIONAL HEADQUARTERS (EAST),  
CHENNAI**

<b>Date of Advertisement published in the Employment News</b>	<b>25 Nov 23 (Saturday)</b>
<b>Last date of receipt of applications</b>	<b>23 Jan 24 (Tuesday)</b>

1. Indian Coast Guard invites applications in the prescribed format as given at Annexure-I from eligible candidates for filling up the following posts on deputation basis: -

- (A) (a) **Name of the Post: Store Keeper Grade-I** (General Central Service, Group 'C' Non-Gazetted, Non-Ministerial).
- (b) **Pay Scale:** Pay Level-04 in the Pay Matrix
- (c) **No. of post and Place of posting:** 02 (The initial place of posting will be at Chennai).
- (d) **Eligibility:** Person serving under the Central Government:
- (i) Holding analogous posts on regular basis  
**OR**  
Holding the posts carrying Pay Level 2 in the Pay Matrix with six years regular service in the grade;  
**AND**
- (ii) Three years experience in handling of Stores and keeping accounts in a store in any recognized firm or Central or State Government Organization or Public Sector Undertaking.
- (B) (a) **Name of Post: Sarang Lascar**, General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.
- (b) **Pay Scale:** Pay Level-04 in the Pay Matrix.
- (c) **No. of posts and Place of posting:** 01 (The initial place of posting will be at Karaikal)

(d) **Eligibility:** Person serving under the Central or State Government:-

(i) Holding analogous posts on regular basis

**OR**

Holding the posts carrying Pay Level 1 in the Pay Matrix with eight years regular service in the grade;

**AND**

(ii) Possess the following qualifications: -

**Essential.** Certificate of competency as Sarang from a recognized Government Institute or equivalent.

**Desirable.** Two years experience as Sarang in-charge of a Vessel of twenty Horse Power.

**Note:1.** The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

**Note:2.** The maximum age limit, for appointment on deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

2. Applications of suitable and eligible candidates may be forwarded in the prescribed proforma (i.e. Annexure-I) alongwith up-to-date C.R. Dossiers (or attested photocopies of the ACRs/APARs) for the last **05 years** alongwith Vigilance/Integrity Clearance Certificates of the officers in sealed cover to the **Commander, Coast Guard Region (East), Near Napier Bridge, Fort St George (PO), Chennai – 600 009** within a period of **60 days** from the date of publication of this advertisement. Applications received after the last date or without the ACRs/APARs as stated above or otherwise incomplete will not be entertained. While forwarding the applications, it may be verified and certified that the particulars furnished by the officer are correct and no disciplinary case is either pending or being contemplated against him/her and no major/minor penalty has been imposed on him/her during the last 10 years. The integrity of the officer may also be certified.

3. It may be confirmed that in the event of selection, the officers concerned will be relieved of their duties.

4. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

**RCRO**

**ANNEXURE-I****PROFORMA**

1.	Full Name (In Block Letters) and Address for Communication	:				
2.	Date of Birth (in Christian era)	:				
3.	Date of Recruitment under the Central Govt. Rules	:				
4.	Educational Qualification	:				
5.	Present Post held & date from which held	:				
6.	Post for which applied	:				
7.	Whether Education experience required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)					
Qualification/Experience required		Qualification / Experience possessed by the applicant				
Essential						
Desirable						
8.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
9.	Details of Employment in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.					
	Officer/Instt/Orgn	Post held	From	To	Grade Pay & Pay Band	Brief Nature of duty
10.	Nature of present employment, i.e. Ad-hoc or temporary or quasi-permanent or permanent	:				
11.	In case the present employment is held on deputation/contract basis, please state	:				
	(a) The date of initial appointment	:				
	(b) Period of appointment on deputation/contract	:				
	(c) Name of the parent office/organization to which you belong	:				

12.	Additional details about present employment	:	
	(a) Central Government	:	
	(b) State Government	:	
	(c) Autonomous organization	:	
	(i) Government Undertakings	:	
	(ii) Universities	:	
13.	Are you in revise scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	:	
14.	Total emoluments per month now drawn	:	
15.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	:	
16.	Whether belongs to OBC/SC/ST	:	
17.	Remarks	:	

**Signature of the Candidate**

**(To be filled by the Head of Office)**

1. Certified that the particulars given above are true and have been verified from the office records.
2. The applicant, if selected, will be relieved immediately.
3. The ACR/APAR for the last 05 years duly attested (if photo copy) of the applicant is enclosed.
4. It is certified that no vigilance case is pending or contemplated against Shri/Smt/Kum ..... And his/her integrity is certified.
5. It is also certified that no major/minor penalty was imposed on Shri/Smt/Kum..... during the past 10 years.

Signature  
Name & Designation of Head of Office / Controlling Officer  
Full Address of Office for sending communication  
Telephone No